

Standing Order Mandate

To: The Manager,
Name of Bank:

Address of Bank:

POSTCODE:

Your Account details

YOUR NAME:

YOUR ADDRESS:

POSTCODE:

SORT CODE:

ACCOUNT NUMBER:

YOUR SIGNATURE:

DATE:

Please pay: **The Sara Lee Trust Fund**, CAF Bank Ltd,
25 King Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Sort Code 40-52-40 **Account No.** 00007770

the sum of £ Monthly or Yearly

AMOUNT IN WORDS:

STARTING ON THE DAY OF 20

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains tax for the current tax year (6 April-5 April) that is at least equal to the amount of tax that all the charities and Community Amateur Sports Clubs that I donate to will reclaim on my gifts for the current year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I have given.

The Sara Lee Trust, 25 Upper Maze Hill, St Leonards TN38 0LB



The Sara Lee Trust

GIFT AID DECLARATION FORM

Boost your donation by 25p of Gift Aid
for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current year. Your address is needed to identify you as a current UK taxpayer.



In order to Gift Aid your donation
YOU MUST tick the box below:

I want to gift aid my donation of £ _____
and any donations I make in the future or have made in
the past four years

To: **THE SARA LEE TRUST**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Your Details:

TITLE: _____ FIRST NAME OR INITIAL(S): _____

SURNAME: _____

FULL HOME ADDRESS: _____

POSTCODE: _____ DATE: _____

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains tax

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please complete and return this form to: The Sara Lee Trust,
25 Upper Maze Hill, St Leonards-on-Sea, East Sussex TN38 0LB

Tel: 01424 456 808

Thank you for your support!

Registered charity no:1055048