

**PERSON SPECIFICATION**

<b>Support Worker</b>	<b>Essential</b>	<b>Desirable</b>
<b>QUALIFICATIONS &amp; PROFESSIONAL ISSUES</b>		
I KNOW HOW Modular Training	✓	
<b>EXPERIENCE</b>		
Evidence of recent work in a helping/support/service-delivery role	✓	
Experience of working in a healthcare environment		✓
Experience of working in a multidisciplinary team		✓
<b>KNOWLEDGE, SKILLS AND ABILITIES</b>		
Excellent communication and interpersonal skills	✓	
Working knowledge of Microsoft Office		✓
Excellent organisational and problem-solving ability	✓	
Ability to inspire others	✓	
Ability to build rapport and engage in active listening	✓	
Ability to work with clients in a focused way to set goals	✓	
Awareness of issues faced by service-users living with cancer	✓	
Basic understanding of social issues relating to the role of supporting someone with cancer	✓	
Awareness and responsibility for dealing with own emotional wellbeing	✓	
An interest in and commitment to the mission and values of the Sara Lee Trust	✓	
Ability to appreciate, understand and value diversity in a non-judgmental manner	✓	
Ability to work as a member of a team and independently	✓	
Flexibility, adaptability and good time management skills		✓
Confidence using IT systems	✓	
<b>PHYSICAL REQUIREMENTS</b>		
Evidence of good health	✓	
<b>GENERAL</b>		
Car owner/driver with clean driving licence	✓	